



SIGMA PHI EPSILON
WISCONSIN-THETA CHAPTER
STANDING RULES

ADOPTED 08/23/2020



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STANDING RULES

ARTICLE I. PREAMBLE

Section I.1 Purpose of Standing Rules

- (a) The membership of the Sigma Phi Epsilon Wisconsin-Theta Chapter (hereafter known as “The Chapter”) at the University of Wisconsin-Platteville shall find within these Standing Rules a body of articles for which the membership of the Chapter has agreed upon as temporary methods of operation and guidance.

Section I.2 Precedence of the Standing Rules

- (a) The precedence of the Standing Rules shall be determined within each article.

Section I.3 Interpretation of Standing Rules

- (a) In the event of a disagreement of interpretation of the Sigma Phi Epsilon Wisconsin-Theta Chapter Standing Rules, the President shall have the final decision of interpretation.

Section I.4 Enactment and Procedure

- (a) The Sigma Phi Epsilon Standing Rules shall be adopted and follow the procedure as outline in the Bylaws.

ARTICLE II. IN TIMES OF A PANDEMIC (COVID-19)

Section II.1 The purpose of in Times of a Pandemic (COVID-19)

- (a) It is the intention of this article to govern the actions of The Chapter while operating in the times of the current global COVID-19 pandemic.

Section II.2 Precedence of this article

- (a) This article shall supersede any order or policy published by any governing body that is less restrictive.

Section II.3 Classification

- (a) The Chapter Property and The Chapter House shall be considered a private residence.

Section II.4 Definitions

- (a) “Physical distancing” means maintaining at least six feet of distance from other individuals who are not members of your household or living unit.



- (b) “Face covering” means a piece of cloth or other material that is worn to cover the nose and mouth completely. A “face covering” includes but is not limited to a bandana, a cloth face mask, a disposable or paper mask, a neck gaiter, or religious face covering. A “face covering” does not include face shields, mesh masks, masks with holes or openings, or masks with vents.
- (c) “Non-house member” means a member of Sigma Phi Epsilon that does not live on The Chapter property.
- (d) “House member” means a resident of 440 West Pine Street that lives in the “main house”.
- (e) “The Chapter house” means the area within the main house on the Sigma Phi Epsilon premises.
- (f) “The Chapter property” means the area outside The Chapter house on the Sigma Phi Epsilon premises.
 - (i) The garage is considered part of The Chapter Property.
- (g) “The Chapter premises” means the entirety of The Chapter house and The Chapter property.
- (h) “Common items” means anything shared or used by multiple people including but not limited to couches, grills, microwaves, cups, stoves, etc...

Section II.5 Chapter Provisions

- (a) The Chapter shall provide hand sanitizers and cleaning solutions as available throughout The Chapter premises.
- (b) The Chapter shall provide cleaning solutions as available for personal use outside of The Chapter house.
- (c) The Chapter shall provide one (1) face covering to all members.
- (d) The Chapter shall provide one (1) face shield to all members.
- (e) The Chapter shall provide one (1) ear relief strap to all members.

Section II.6 General Guidelines

- (a) All Members shall stay home or away from other members when sick or symptomatic unless to get medical care.
- (b) All members shall adhere to the request to quarantine or isolate from The Chapter at the request of the President or Chaplain.
- (c) All members shall immediately notify the President should they voluntarily get tested for COVID-19.



- (i) House members who are not members of The Chapter shall notify the House Manager.
- (ii) The President and/or House Manager does not need to be notified for any form of routinely mandated testing for COVID-19 that is implemented by the University.
- (d) All member shall notify the president should they test positive and/or inconclusive for COVID-19.
 - (i) House members who are not members of The Chapter shall notify the House Manager.
- (e) All members shall cover coughs and sneezes with their elbows or tissues.
- (f) All members shall wash their hands often with soap and water for at least 20 seconds, before eating, and after blowing your nose, coughing, or sneezing
- (g) All members shall avoid touching your eyes, nose, and mouth with unwashed hands.
- (h) All members must immediately refrain from contact with The Chapter or The Chapter premises when they experience any of the following:
 - (i) The member is placed on voluntary or mandated quarantine.
 - (ii) The member exhibits any respiratory symptoms, a fever, cough, shortness of breath, sore throat, runny or stuffy nose, body aches, headache, chills, or fatigue.
 - (iii) The member has been exposed to a positive or suspected positive case of COVID-19.
 - (iv) The member is currently planning to or has taken a voluntary COVID-19 test.
 - (v) The member receives a positive or inconclusive COVID-19 test.
- (i) All members must practice physical distancing when possible.

Section II.7 Personal travel

- (a) All members leaving the state shall notify the President of their intended travel plans including cities and states along route prior to departure.
- (b) All members shall adhere to the request for quarantine or isolation from the chapter as desired by the Chaplain or President.

Section II.8 Chapter travel

- (a) All travel for chapter related events, meetings, or conferences is suspended.

Section II.9 General Chapter Property Guidelines

- (a) The SigEp Learning Community (SLC) shall always be limited to a three (3) person occupancy.



- (b) No community food, unless individually packaged, shall be brought into the house.
- (c) No shared beverages such as coolers, coffee pots, bottle fillers, or bubblers shall be utilized in the house.
- (d) Should a house member exhibit a symptom of COVID-19 or get tested for COVID-19 the house shall be immediately closed to all guests, visitors, alumni, and non-house members.
- (e) In the event that The Chapter house becomes closed to non-house members for an extended period a pro-rated portion of the paid parlor fees shall be returned.
 - (i) In the event that The Chapter house becomes closed The Chapter property shall remain open at the discretion of the President
- (f) The Chapter house and The Chapter property can be closed to non-house members, guests, visitors, alumni, or other personnel at any time for any reason by the Chaplain, President, or House Manager.

Section II.10 Chapter Premises Guidelines for Non-house members

- (a) The Chapter house shall remain open to non-house members provided the following:
 - (i) All non-house members entering the house have their temperature taken at the door by another member.
 - (ii) All non-house members having their temperature taken must have a normal temperature. A normal temperature is defined as between 97 °F and 100.4 °F. Any member that does not have a normal temperature shall be turned away and should consider seeking medical attention.
 - (1) Any member who has a temperature above 102 °F must immediately notify the President.
 - (iii) All non-house members entering the house practice physical distancing when possible.
 - (iv) All non-house members upon exiting The Chapter house sanitize all items they have come in contact with, using the proper supplies.
 - (v) All non-house members shall not bring any guests or visitors into The Chapter house that is not a Potential New Member (PNM) this includes but is not limited to girlfriends and non-college students.
 - (1) It is at the discretion of the Vice President of Recruitment to determine on a case-by-case basis if the guest or visitor is a PNM should it be called into question.
- (b) The Chapter property shall remain open to all non-house members provided the following:



- (i) All non-house members practice physical distancing when possible.
- (ii) All non-house members upon exiting The Chapter property sanitize all items they have come in contact with, using the proper supplies.
- (iii) Non-house members may bring guests or visitors onto The Chapter property provided they are given approval from the House Manager at least twelve (12) hours in advance.
 - (1) All guests shall adhere to the procedure above for non-house members on The Chapter property.

Section II.11 Chapter Property Guidelines for House Members

- (a) House members must adhere to the following when in The Chapter house:
 - (i) All house members shall wear a face covering when outside of their room during a recruitment event.
 - (ii) All house members shall avoid sharing food and beverages.
 - (iii) All house members shall practice physical distancing when possible.
 - (iv) All house members shall sanitize all common space areas and items they have come in contact with after use.
 - (v) All house members shall be allowed guests into The Chapter house provided the following:
 - (1) All guests entering the house have their temperature taken at the door by a house member.
 - (2) All guests having their temperature taken must have a normal temperature. A normal temperature is defined as between 97 °F and 100.4 °F. Any guest that does not have a normal temperature shall be turned away and should consider seeking medical attention.
 - (3) All guests entering the house practice physical distancing when possible.
 - (4) All guests upon exiting The Chapter house sanitize all items they have come in contact with. This only applies to common spaces not items in the house-members room.
 - (5) All guests shall be brought to the attention of the House Manager. The house-member who is responsible for the guest shall provide the House Manager the guests first name, last name, date(s) of stay and duration of stay.
- (b) House members must adhere to the following when on The Chapter property:
 - (i) All house members shall avoid sharing food and beverages.



- (ii) All house members shall practice physical distancing when possible.
- (iii) All house members shall sanitize all common items they have come in contact with after use.
- (iv) All house members shall be allowed guests on the Chapter property.

Section II.12 Recruitment

- (a) All Recruitment events shall adhere to all local, federal, and/or University participant quantity restrictions.
- (b) All PNM's, non-house members, alumni, and house members on The Chapter premises shall wear a face covering.
 - (i) Individuals who are required to wear a face covering may remove the face covering in the following situations:
 - (1) While eating or drinking
 - (2) While communicating with an individual who is deaf or hard of hearing and communication cannot be achieved through other means.
 - (3) While obtaining a service that requires the temporary removal of the face covering.
 - (4) While sleeping.
 - (5) While swimming.
 - (6) While a single individual is giving an educational, artistic, cultural, musical, or theatrical presentation for an audience, the single speaker may remove the face covering when actively speaking. While the face covering is removed the speaker must remain at least 6 feet away from all other individuals at all times.
 - (7) When engaging in work where wearing a face covering would create a risk to the individual.
 - (8) When necessary to confirm the individual's identity.
 - (9) When federal or state law or regulations prohibit wearing a face covering.
- (c) All PNM's, non-house members, alumni, and house members on The Chapter premises need not wear a face covering when exempted in accordance with the CDC guidelines.
- (d) All PNM's must submit The Chapter acknowledgement form to the Vice President of Recruitment, the BMS Chair, or their chapter contact prior to entering The Chapter premises.



- (e) The Chapter premises shall be closed to all guests and visitors during a recruitment event.
- (f) All individuals wishing to enter The Chapter premises shall have their temperature taken.
 - (i) All individuals having their temperature taken must have a normal temperature. A normal temperature is defined as between 97 °F and 100.4 °F. Any anyone that does not have a normal temperature shall be turned away and should seek medical attention.
- (g) The Chapter premises shall be cleaned, washed, and sanitized after each recruitment or chapter event.
 - (i) Sanitization must occur on all shared surfaces and high traffic areas including but not limited to:
 - (1) Sink handles
 - (2) Doorknobs or handles
 - (3) Countertops
 - (4) Sofas
 - (5) Grill handles
 - (6) Garage door openers
 - (7) Tables
 - (8) Chairs
 - (ii) Cleaning or washing must occur on all shared items including but not limited to:
 - (1) Towels
 - (2) Utensils

Section II.13 Teleworking

- (a) All members shall have the opportunity to attend all chapter events whether that be streamed or be available after the fact on media accessible to all brothers.
 - (i) Recruitment events are excluded from this policy.
 - (ii) Executive Board cabinet meetings are excluded from this policy.
 - (iii) Standards Board activities are excluded from this policy.
- (b) The Chapter shall follow the Electronic Meeting Policy of the Bylaws
- (c) All members are encouraged to use telephone and video conferencing instead of face-to-face meetings as much as possible.



Section II.14 Rituals

- (a) All Chapter Rituals shall be suspended.
 - (i) All members who earn a ritual right are owed it by the chapter.
- (b) All members passing through a challenge shall proceed to the next without the right of passage.

Section II.15 Preservation of Medical Supplies

- (a) All members are discouraged from using N95 masks and other medical-grade supplies to ensure such supplies are available to medical professionals.

Section II.16 Enforcement

- (a) All members shall be responsible for holding The Chapter accountable for this Standing Rule.
- (b) All members found in violation to this article shall be brought before the Standards Board for a hearing and removal of privileges.